

Personal Data Controller's Information for a User of the PZU Group Procurement Platform

[Controllers]

Personal data controllers are PZU SA, PZU Życie SA, PZU CO SA. You may contact the controllers by sending an e-mail to dostawcy@pzu.pl or in writing to the address of the following registered offices of the controllers as specified above. You may contact the Data Protection Officers designated by the controllers with regard to all matters in the area of personal data protection. The Data Protection Officer may be contacted by email to the email addresses or in writing to the mailing addresses given below.

[Data processing]

The Controllers may process your data for the following purpose:

- registration and administration of an account at the PZU Group Procurement Platform – the legal basis for the processing is that the processing is necessary to pursue the controller's legitimate interests; the controller's legitimate interest is to order a service using the database of regular suppliers and have it performed,
- verification and updating data and documents (e.g. authorizations, confidentiality clauses),
- performance of analyses and reporting,
- when necessary, in order to pursue claims or defend against claims related to a business contract entered into with your employer – the legal basis for the processing is the necessity to process data to pursue the controller's legitimate interest; the controller's legitimate interest consists in its ability to pursue its claims and to defend against claims arising in connection with the contract executed with your employer.

The provision of personal data is voluntary, though necessary to achieve the foregoing purposes.

[Data retention period]

If the registration process has not been completed, your personal data will be retained up to 14 days from the date of starting the process. If the registration form has been rejected, your personal data will be retained up to 365 days from the date of rejection. In any other case, your personal data will be retained until the expiry date of the limitation period for claims under the agreement executed by a controller with your employer or until the expiry date of the obligation to store data, as required by the provisions of law, in particular the obligation to retain accounting documents.

[Data transfers]

Your personal data may be transferred to entities and authorities authorized by law to process such data.

Your personal data may be transferred to data processors that process personal data under engagement from the controllers, which may include among others: IT service providers; however,

such data processors process data based on an agreement with the controllers and solely in accordance with the controllers' instructions.

[Your rights]

You have the right to access your personal data and to demand to rectify such data, anonymize them or restrict their processing.

You have the right to data portability, i.e. to receive your personal data from the controllers in a structured, commonly used, machine-readable format. You may send such data to another controller.

To the extent that the processing of your personal data is based on the controllers' legitimate interest, you have the right to object to the processing of your personal data.

In order to exercise the said rights, you should contact the controllers or the Data Protection Officers named by the Companies using the contact details provided below.

You have the right to file a complaint with the regulatory authority. In Poland, the regulatory authority is the President of the Personal Data Protection Office.

Contact the Data Protection Officers:

PZU SA administrator: PZU SA, al. Jana Pawła II 24, 00-133 Warszawa

IOD: PZU SA, IOD, al. Jana Pawła II 24, 00-133 Warszawa; e-mail: IODpzu@pzu.pl

PZU Życie SA PZU Życie SA, al. Jana Pawła II 24, 00-133 Warszawa

IOD: PZU Życie SA, IOD, al. Jana Pawła II 24, 00-133 Warszawa; e-mail: IODpzu@pzu.pl

PZU CO SA administrator: PZU CO SA, ul. Konstruktorska 13, 02-673 Warszawa

IOD: PZU CO SA, IOD, ul. Konstruktorska 13, 02-673 Warszawa; e-mail: IODco@pzu.pl