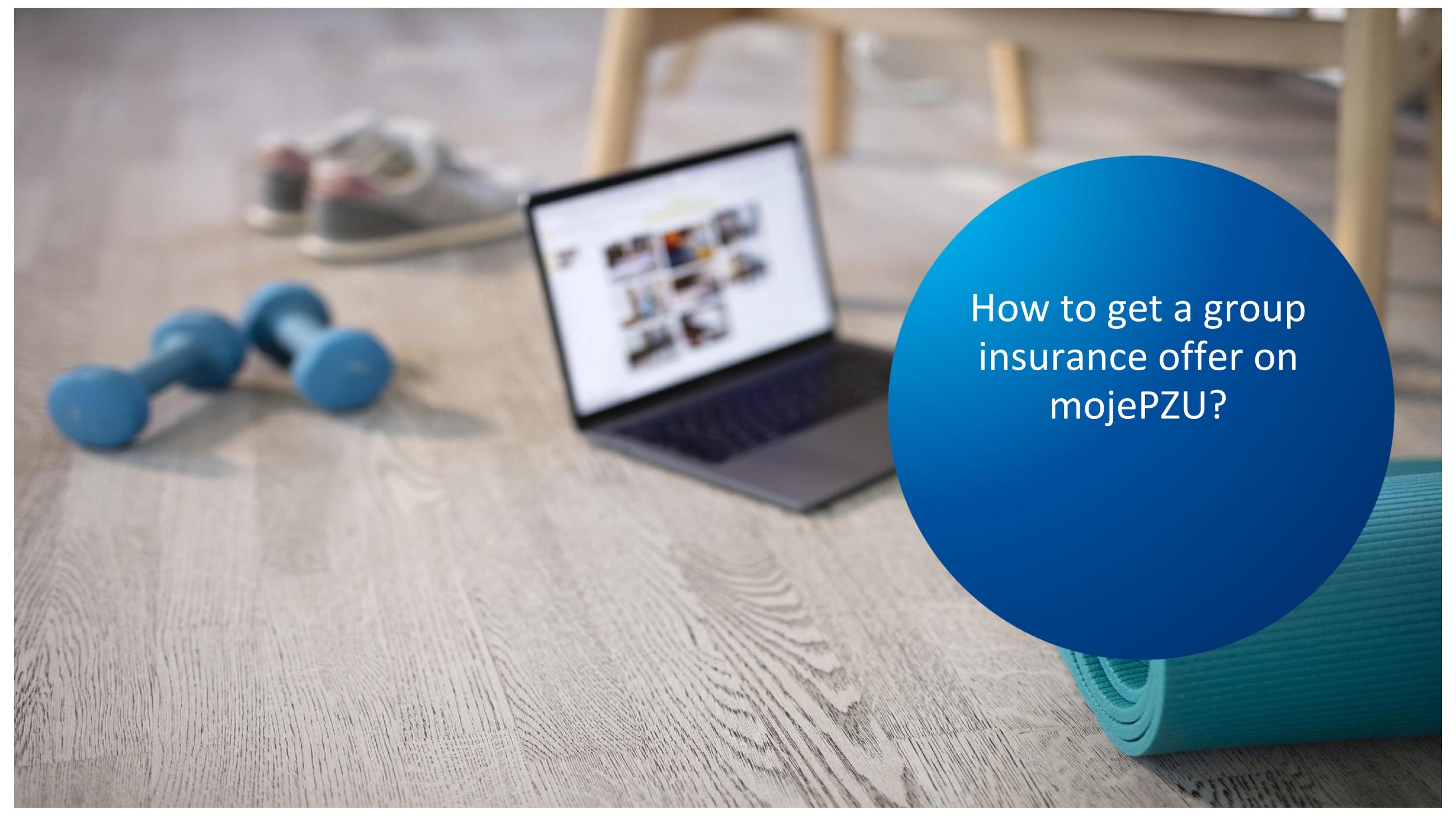




P Plus and PZU na Życie Plus (PZU For Life Plus) supplementary packages

Instructions for the taking out on the
mojePZU

Group Insurance Sales Office

A photograph of a wooden floor with a laptop, blue dumbbells, and a teal yoga mat. A blue circle is overlaid on the right side of the image, containing white text. The laptop screen shows a grid of small images. The dumbbells are blue and are positioned to the left of the laptop. The yoga mat is teal and is partially unrolled on the right side of the floor. The background is slightly blurred, showing a wooden chair and a small table with some items on it.

How to get a group
insurance offer on
mojePZU?

Send us your **contact details**

So that you can familiarise yourself with and take out the group insurance prepared for employees of <name of company name of employment establishment> go to <link to website> and provide us with your contact details. **Within a few moments of submitting your contact details in the form, you will receive an e-mail inviting you to sign up/log into on mojePZU.**

1. Enter your data in the form.
2. Once you have completed your contact details, click **Send**.



Remember!

The form is to be filled in only by the **employee of the employment establishment.**

The form is **not** to be filled in by a relative or a close person of the employee - a spouse/domestic partner or a child of full age.

1 Fill in the form

- ✓ Fill in the form with your details. If you already have an account on mojePZU, please enter your e-mail address, which is the login to your account.
- ✓ After submitting the form, you will receive an e-mail with further information.

Only the employee is to fill in the form

Forename *

Surname *

PESEL *

I do not hold PESEL

E-mail *

Telephone number *

I declare that I have read the information on the processing of my personal data contained in the document Information of the Controller provided to me

I consent to the sending of information that is related to my insurance in PZU Zycie S.A. by means of electronic communication, including text message/MMS or e-mail, to the phone number or e-mail address specified by me. If the contact details provided by me change, I undertake to update my details, thanks to which I will receive information via electronic means of communication

To the extent that the processing of your personal data is based on consent, you have the right to withdraw it. You can revoke your consent at any time in a branch or by sending an e-mail to kontakt@pzu.pl or a letter to PZU, ul. Postępu 18a, 02-676 Warsaw. The withdrawal of consent does not affect the lawfulness of processing carried out on the basis of consent before its withdrawal

I am not a robot

SEND

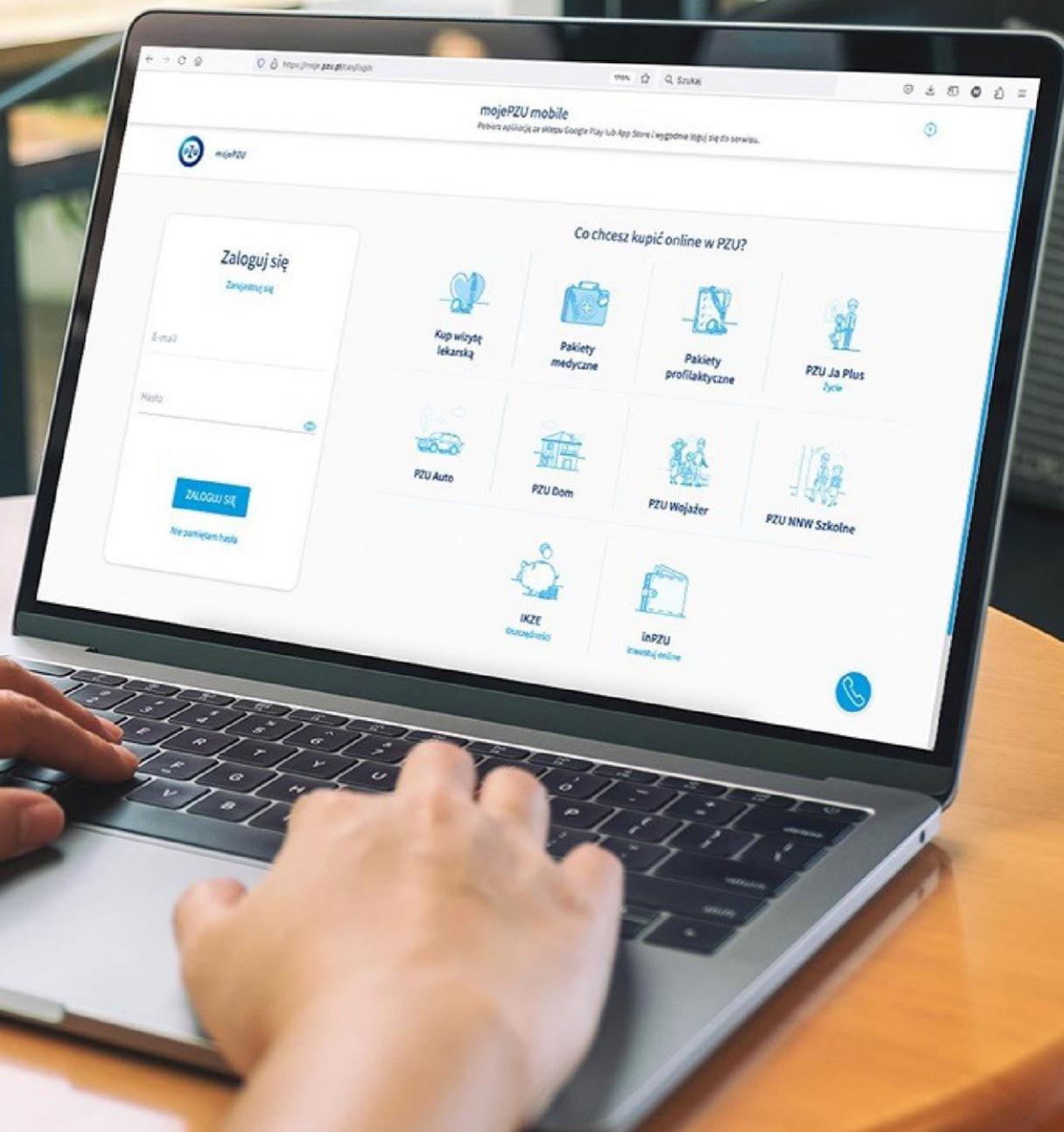
2 Sign up or log in to mojePZU

- ✓ Log in to mojePZU. You do not already hold an account on mojePZU? Create one - use the instructions we have sent

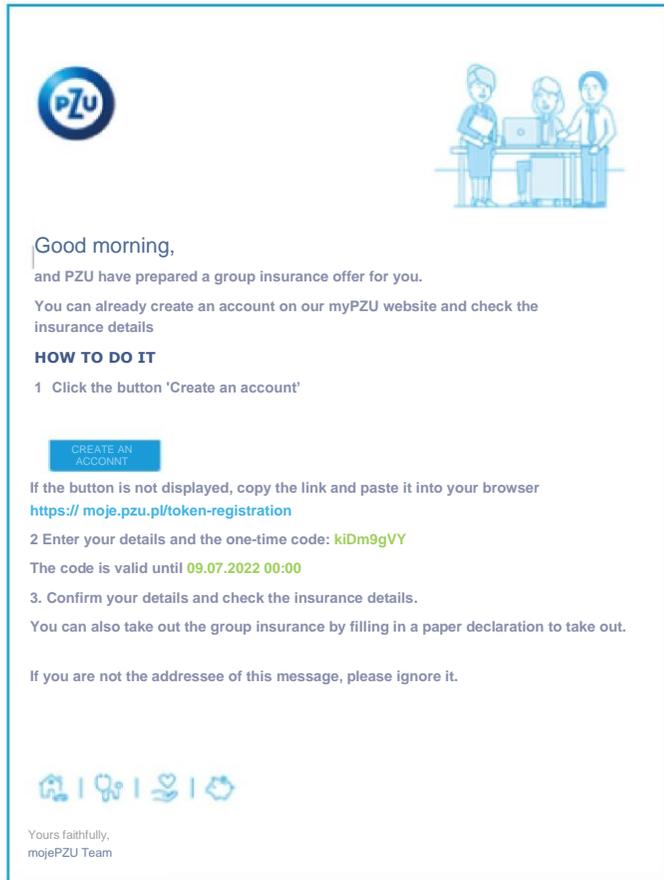
3 Fill in the declaration

- ✓ Go to the PZU Offer tab and select from the list of Group Offers.
- ✓ Fill in the declaration to take out the insurance.
- ✓ You can pass the offer on to people close to you. Sharing the offer is only possible for offers which assume such an option.

Creating an account on mojePZU



E-mail with information on the offer



The screenshot shows an email from PZU. It starts with the PZU logo and an illustration of three people at a computer. The text reads: "Good morning, and PZU have prepared a group insurance offer for you. You can already create an account on our myPZU website and check the insurance details". Under the heading "HOW TO DO IT", there are three numbered steps: 1. Click the button 'Create an account!' (with a "CREATE AN ACCOUNT" button shown), 2. Enter your details and the one-time code: kiDm9gVY (with a note that the code is valid until 09.07.2022 00:00), 3. Confirm your details and check the insurance details. It also mentions that group insurance can be taken out via a paper declaration. At the bottom, it says "If you are not the addressee of this message, please ignore it." and is signed "Yours faithfully, mojePZU Team".

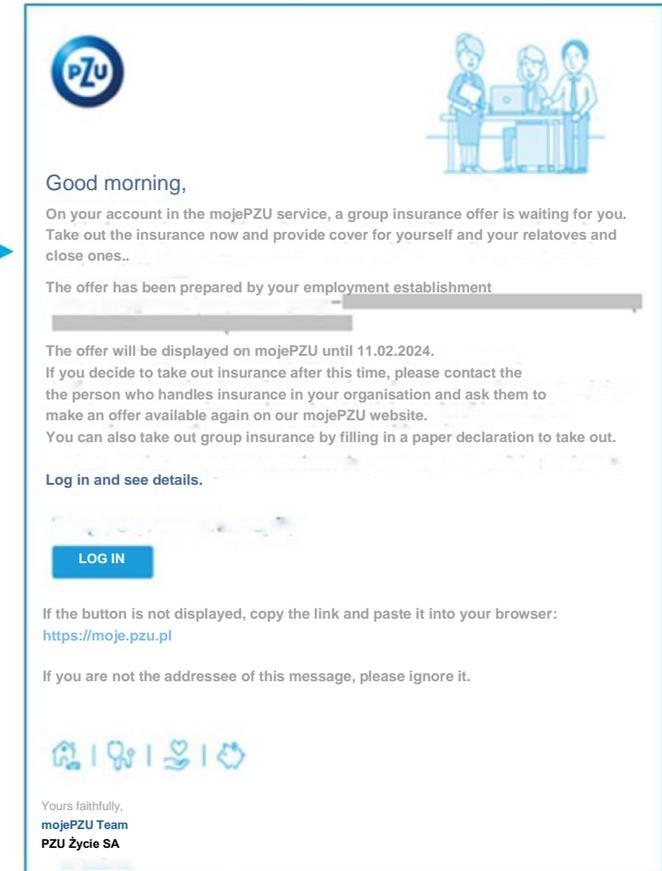
The employment establishment makes the insurance offer available to employee.

Employee who already holds an account in the system will receive a message about the making available of the offer.

Employee who does not yet hold an account will receive a message informing them that the offer has been made available and inviting him/her to create an account.

Making available an offer consisting of PPlus and supplementary packages on PNŻ Plus results in sending two e-mails to the employee.

If the employee does not hold an account on mojePZU, he/she will receive a total of two one-time codes. He/she can use any in the process of account registration.



The screenshot shows an email from PZU. It starts with the PZU logo and an illustration of three people at a computer. The text reads: "Good morning, On your account in the mojePZU service, a group insurance offer is waiting for you. Take out the insurance now and provide cover for yourself and your relatives and close ones..". It then states: "The offer has been prepared by your employment establishment" (with a redacted name). Below, it says: "The offer will be displayed on mojePZU until 11.02.2024. If you decide to take out insurance after this time, please contact the person who handles insurance in your organisation and ask them to make an offer available again on our mojePZU website. You can also take out group insurance by filling in a paper declaration to take out." There is a "LOG IN" button. At the bottom, it says: "If the button is not displayed, copy the link and paste it into your browser: https://moje.pzu.pl" and "If you are not the addressee of this message, please ignore it." It is signed "Yours faithfully, mojePZU Team PZU Życie SA".

Creating an account is only **5 easy steps**



- 1 **Click the link** provided in the e-mail/text message received
- 2 **Enter your basic details:** first name, surname and PESEL
- 3 **Enter the code** provided in the e-mail/text message received
- 4 **Fill in your contact details** and declarations
- 5 **Enter the code** you received and complete the signing up

Fill in your details and tick the declarations

Sign up

Forename _____

Surname _____

PESEL _____

Sex _____

I do not hold PESE

Authorisation code _____

ZAREJESTRUJ SIĘ



Remember!

If your surname is a two-part surname, enter it without unnecessary spaces.

Example:



Kowalska-Nowak



Kowalska - Nowak



Mandatory details

This is the final step to create your account, fill in the details which you will use to log in

Email _____

Telephone number _____

Postal code _____

Post _____

Locality _____

Street _____

House no. _____

Premises no. _____

New password

The password must contain at least:

- one lower case letter
- one capital letter
- one numeral
- a special character
- 8 characters (maximum 64)

Repeat your password _____

Tick all

* I declare that I have read the information about the processing of my personal data, as contained in the document provided to me information of the personal data controller.
[↓ Download a document](#)

* I am aware of and accept the Terms and Conditions for the provision of services by electronic means.
[↓ Download a document](#)

Marketing of PZU SA own products
[View the content](#)

Marketing of PZU Życie SA own products
[View content](#)

Consent to data sharing for marketing purposes marketing by PZU SA to PZU Group companies
[View content](#)

Consent to data sharing for marketing purposes by PZU Życie SA to PZU Group companies PZU Group companies
[View content](#)

Consent to data sharing for marketing purposes by PZU Życie SA to PZU Group companies PZU Group companies
[View content](#)

Consent to data processing for marketing in the absence of a contract in PZU SA
[View content](#)

Consent to data processing for marketing purposes in the marketing in the absence of a contract in PZU Życie SA
[View content](#)

Details of companies

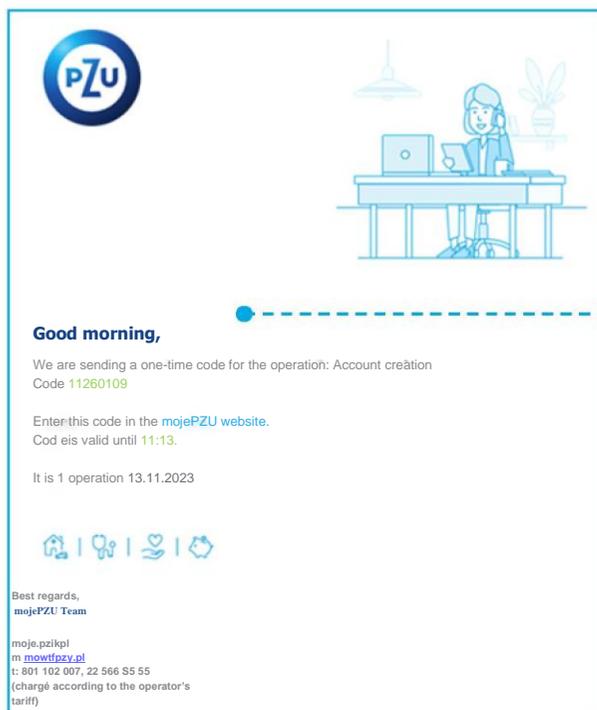
To the extent that the basis for the processing of your personal data is based on consent, you have the right to withdraw it. Consent can be revoked at any time in the branch or by sending an e mail to kontakt@pzu.pl or by writing to PZU, ul. Postępu 18a, 02-76 Warsaw. The withdrawal of consent does not affect the lawfulness of the processing performed on the basis of consent prior to its withdrawal.

By registering an account, I am requesting Information contracts as an the insured party..

NEXT

The code is valid for **3 days** from receipt of the email. In the e-mail, you will find information on when you can use it. If you do not manage to sign up within this time, simply fill in the form again and send the details.

Enter the code and complete the signing up



Remember!

The code is only valid for **half an hour**. During this time, you must use it to complete your signing up.

E-mail confirmation

We have send an e-mail to your e-mail address, in which you will find a code. Enter it below,

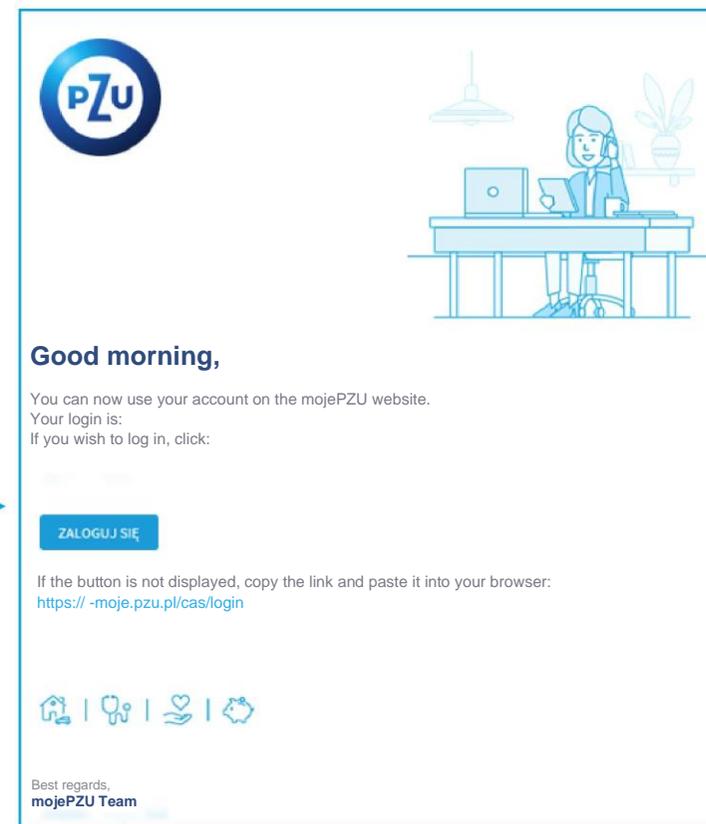
Enter the code sent

NEXT

[Send again](#)

After signing up with mojePZU, you will receive a message about the creation of your account. In it, you will find information about your login. The login is the e-mail address used during the signing up.

You can change your login after logging into mojePZU.



A photograph of three people in a modern office setting. A man in a red long-sleeved shirt is leaning over a desk, looking at a laptop and some papers. A woman in a grey t-shirt is standing behind him, also looking at the papers. Another woman in a pink long-sleeved shirt is sitting at the desk, looking at the papers. The background is a brick wall with a window on the right. A blue circular graphic is overlaid on the left side of the image.

Taking out by
an employee

Offer on mojePZU

mojePZU MARIANNA My profile

Desktop My products and insurances PZU offer v Medical care v Damage and benefits v Payments v

My new offers

Individual offer

You have no new individual offers
Here you will see, for example, offers and renewal proposals prepared for you on your policy.

Group offer

POLICYHOLDER	STATUS	
[REDACTED]	ACTIVE	SZCZEGÓŁY
Supplementary packages [REDACTED]	ACTIVE	SZCZEGÓŁY

After logging into mojePZU, on the PZU Offers screen, under the My offers tab **you will see** two offers of your employment establishment.

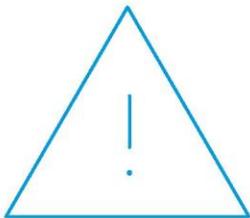
The **offer of primary insurance** will be described by the name of the employment establishment and the offer of supplementary packages **e.g. - Supplementary Packages** - by the name of the employment establishment.

In order to view the details, i.e. which insurances hidden under each offer, simply click the '**DETAILS**' button



Remember!

In order to be insured under the Supplementary Packages, **first fill in the form for the taking out of the insurance** under the basic offer.



At any time, once you have completed the form for the taking out of the insurance, you can make the offer yourself available to relatives and close ones you also want to take out the insurance for them.

Primary insurance- when the employee designates a domestic partner on the declaration

Summary

Insurance for you included at the price of:
PLN 47.00

PARTNER ŻYCIOWY

forename: Adam
surname: Test
date of birth: 1988-01-10
place of birth: Warszawa
PESEL: †
e-mail: adam@pzu.pl
address: 2 Warszawa

WYŚLIJ DO PODPISU

1. Once a domestic partner has been designated, the further filing of the declaration is stopped. The form is given the status of **Sent for confirmation by your relative or close one.** Once the domestic partner has given consent, the employee will be able to complete the form, and then send it to the employment establishment.

UBEZPIECZAJĄCY

WYPEŁNIŁY PRZEZ: **MONIKA TEST**

STATUS: **WYŚLANY DO POTWIERDZENIA PRZEZ BLISKIEGO**

OFERTA Usun deklarację **EDYTUJ**

Zgody i oświadczenia

WYŚLIJ DO WYSŁANIA PRZEZ

Request to confirm details

MONIKA TEST wants to include you in its insurance as a domestic partner.
If you confirm, in the event of your death he/she will receive the benefit to which your spouse is entitled.

I DO NOT CONSENT **I CONSENT**

2. The person designated by the employee as a domestic partner should log in /sign up in myPZU and consent to be included in the insurance. Without this confirmation the employee will not be able to send the declaration with the domestic partner to the employment establishment.

3. Once the domestic partner has given his/her consents, the declaration changes status to **Ready to send.** Select **Edit**, complete the declarations and consents and then send to the employment establishment.

UBEZPIECZAJĄCY

WYPEŁNIŁY PRZEZ: **ANNA TEST**

STATUS: **GOTOWY DO WYSŁANIA**

OFERTA Usun deklarację **EDYTUJ**

Taking out the supplementary packages

Taking out the supplementary packages, requires only the following of 4 **simple steps**. **Remember**, in order to take out the insurance under the supplementary packages, you must first take out the basic insurance.

The screenshot shows the PZU website interface. At the top, there are navigation tabs: "Pulpit", "Opieka medyczna", "Szkoły i świadczenia", "Płatności", "Produkty i oferty", and "Pełna oferta PZU". The main content area is titled "PZU Na Życie Plus" and includes a description of the insurance and a table of three variants. Variant 1 is priced at 126,41 zł, Variant 2 at 113,31 zł, and Variant 3 at 53,91 zł. Each variant has a "WYBIERZ" button. Below the table, there is a "DALEJ" button.

STEP 1 Choosing the supplementary packages.

Choose the insurance variants you wish to take out.

Then click the Next button.

The screenshots show the PZU website interface for completing missing data and designating beneficiaries. The first screenshot is titled "Potwierdź swoje dane" and includes fields for "Leokadia", "PESEL", "data urodzenia", "płeć", "miejsce urodzenia", "Imię", "adres", "e-mail", and "numer telefonu". The second screenshot is titled "Wskaż uposażonych" and includes a section for "1. Uposażony" with a "Rodzaj osoby" dropdown, "Imię", "Nazwisko", "Data urodzenia", and "Miejsce urodzenia" fields. The third screenshot is titled "Wskaż partnera życiowego" and includes a "Partner życiowy" section with "Partner życiowy", "Małżonek", and "Nie chcę wskazywać" options.

STEP 2 Completion of missing data.

Complete the missing information concerning, e.g. your date of employment. You can also designate the beneficiary (beneficiaries). The beneficiary can be either a natural person or a legal entity, e.g. a bank or a foundation. If **you are not formally married**, you can enter your domestic partner's details.

Once you have completed the data, click the Next button.

Taking out the supplementary packages

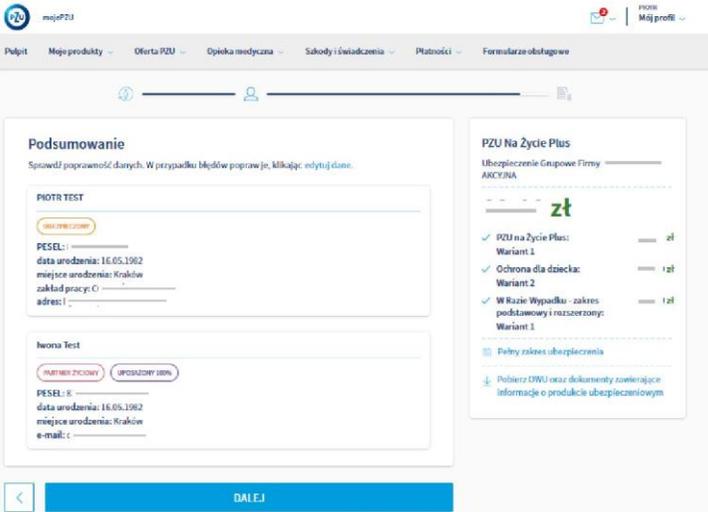
Taking out the supplementary packages, requires only the following of 4 **simple steps**. **Remember**, in order to take out the insurance under the supplementary packages, you must first take out the basic insurance.

STEP 3

Verify the data entered on the declaration.

Verify the data entered on the declaration. You can correct them by clicking the **Edit Data** button.

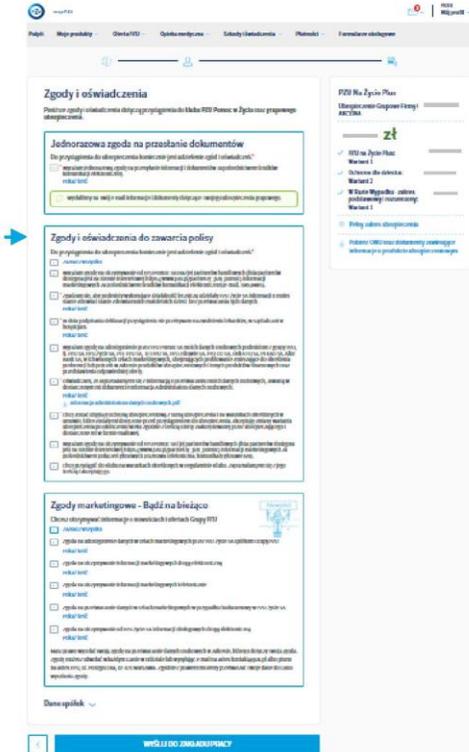
Then click the Next button.



STEP 4

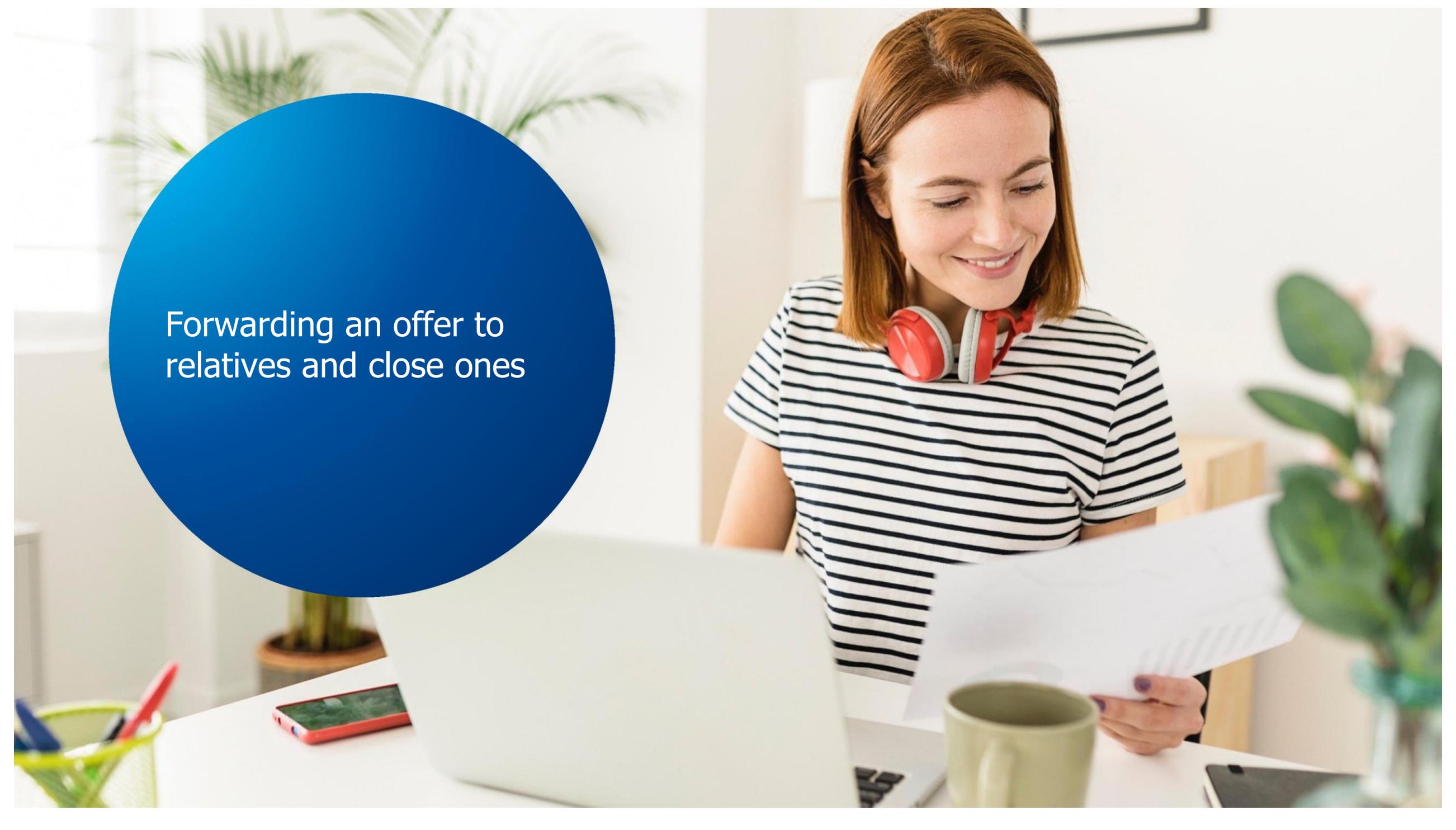
Ticking of consents and declarations.

In the last step you can tick the declarations you consent to. Please note that the declarations marked with a red asterisk are required to take out the insurance. Click Send to the Employment Establishment button.



Note

If you enter your domestic partner's details on the declaration, he or she will not have to confirm them in mojePZU.



Forwarding an offer to
relatives and close ones

Primary insurance – forwarding an offer to relatives and close ones of full age

When you have finished filling out your form to take out the primary insurance, you can forward the offer to your spouse/domestic partner or a child of full age.

Forwarding an offer

Important information

Insurance for relatives and close ones is at an additional cost. For each relative or close one who takes out your insurance, we will charge an additional premium.

Domestic partner

Spouse

Child

Forename _____
e _____

Surname _____

PESEL _____

Tick if your partner does not hold PESEL

E-mail _____

Confirm e-mail _____

I declare that the person whose data I am providing has consented, to forward them to PZU Zycie S.A. Thanks to that PZU Zycie S.A. may: - check whether this person has an Individual electronic account in PZU Zycie, - send that person Information on who can create such an account.

Important information

So that your relative or close one can find out about the offer and take out the insurance, we will send instructions on how to sign up and log in to the website to their e-mail address

FORWARD AN OFFER

→ You can submit an offer once you **have send your form** for the taking out the insurance.

→ You can forward the offer to your spouse, domestic partner or a child of full age.



Remember

If you **have not designated your** domestic partner on your form, do not forward an offer to him/her.

Do not designate a domestic partner if you are married. Make the offer available with the role of a spouse.



Thank You

What's next?

We will send an email with the offer to your designated relative or close one. Once your relative or close one has filled in and sent in the form, the insurance liability will be assigned. The premium for their insurance will be deducted from your remuneration.

← Once the offer has been made, your relative or close one will receive an e-mail with the information. Those without an account will additionally receive instructions on how to create an account.

In order to take advantage of the insurance, your relative or close one, just like you, has to fill out hi/her form for the taking out.

Supplementary packages - communication of the offer to relatives and loved ones of age

When you have finished completing your form for the taking out the supplementary packages, you can communicate the offer to your spouse/domestic partner or a child of full age.

The top screenshot shows the 'Wskaż, komu chcesz przekazać ofertę' section with two radio buttons: 'Partner zyciowy' and 'Pełnoletnie dzieci'. Below them is a blue button labeled 'PRZEKAŻ OFERTĘ'. To the right is a box for 'PZU Na Życie Plus' with the text: 'Ubezpieczenie Grupa w Firmie Asesor Spółka Akcyjna. Po przekazaniu oferty Twojej osobie bliskiej będą mogły przystąpić do ubezpieczenia.'

The bottom screenshot shows the same section but with the form expanded. It includes fields for 'Imię', 'Nazwisko', 'PESEL', 'Data urodzenia', 'Miejscowość urodzenia', and 'E-mail'. There is a checkbox 'Nie mam PESEL-u' and a 'Powód e-mail' field. At the bottom, there is a blue button labeled 'PRZEKAŻ OFERTĘ' and a disclaimer: '*Oświadczam, że osoba, której dane podałem, posiada wgląd w dane osobiste i dane kontaktowe ubezpieczającego w PZU Żyć i Życie Plus, zgodnie z jego wolą i zgodą na ich udostępnienie. W przypadku braku zgody, proszę o informację, do kogo należy skierować dane osobiste i dane kontaktowe.'

→ You can communicate the offer once you **have submitted** your form for the taking out the insurance.

→ You can communicate the offer to your spouse, domestic partner or child of age.



Remember

If you have **not indicated** a domestic partner on your form, the system **will not allow** you to communicate an offer to him/her.

Do not indicate a domestic partner if you are married. Make the offer available with the role of spouse.

Once the offer has been made, your relative or close one will receive an e-mail with the information. Those without an account will additionally receive instructions on how to create an account.

In order to take advantage of the insurance, your relative or close one, just like you, has to fill in their form for the taking out.

A photograph of three hikers sitting on a large log on a rocky shore, looking out at a large lake and forested mountains. The hiker on the left wears a brown hat and a red backpack. The middle hiker wears a grey knit hat and a blue and yellow backpack. The hiker on the right wears an orange hat and a green and yellow backpack. A large blue circle is overlaid on the left side of the image, containing white text.

Taking out by relative
or close one

Offer for a relative or a close one

If you want your spouse/domestic partner or child of full age to also take out the insurance, make the offer available to them. The person you make the offer available to will see it when he/she logs into mojePZU. The coverage you forward to your relative or close one will be in line with what you have chosen.



Those who do not have an account will also receive in the e-mail with instructions for creating an account. The process for creating an account is the same as in case of an employee.



Good morning,

Your relative or close one is proposing that he/she take out a group insurance scheme. You can create an account on the PZU website right now and check the details of this offer.

HOW TO DO IT

1. Click the "Create an account" button

ZALÓŻ KONTO

If the button does not display, copy the link below and paste it into your browser:
<https://moje.pzu.pl/token-registration>

2. Enter your details and the one-time code: **y4s2Z1PK**

The code is valid until **11.07.2022 00:00**

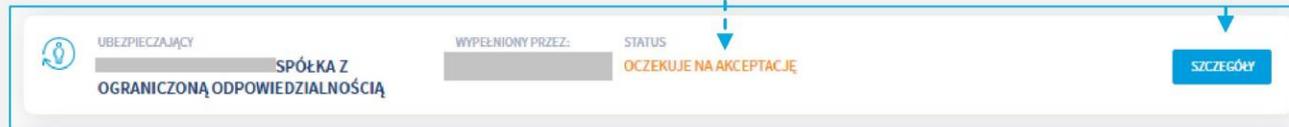
3. Confirm your details and check the insurance details.

Confirm your details and check the insurance details.
You can also take out the group insurance by completing a paper declaration to take out the insurance.
If you are not the addressee of this message, please ignore it.

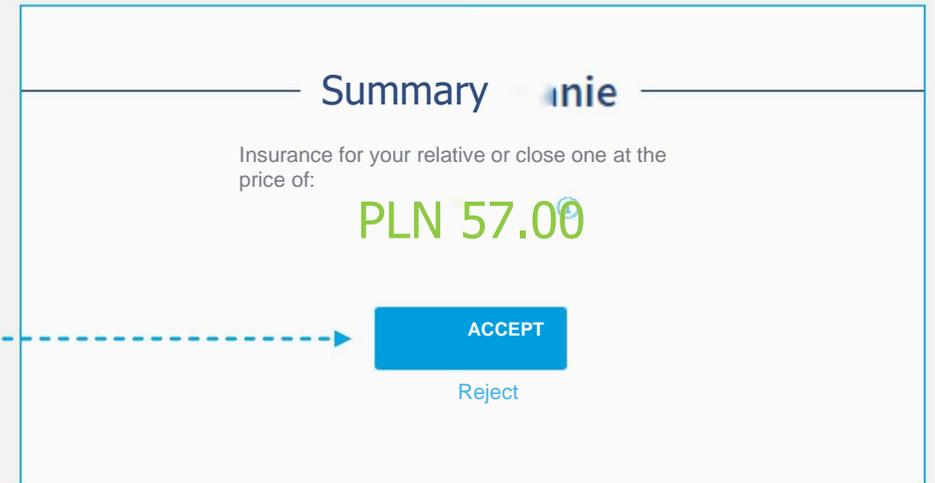
Primary insurance - confirmation of the taking out by relative or close one by the employee

A relative or close one, when they have completed a form for taking, sends the document to an employee for confirmation. The employee logs into his/her mojePZU account and confirms the form of the relative or close one. The employee is informed by e-mail that the declaration of the relative or close one is awaiting an acceptance.

1. Once logged in, go to the PZU Offers - My Offers screen and click the Details button next to the offer in the **Waiting for acceptance** status.



2. The **Summary** screen shows the premium for the insurance coverage chosen by your relative or close one. To accept the taking out of insurance click the '**ACCEPT**' button.

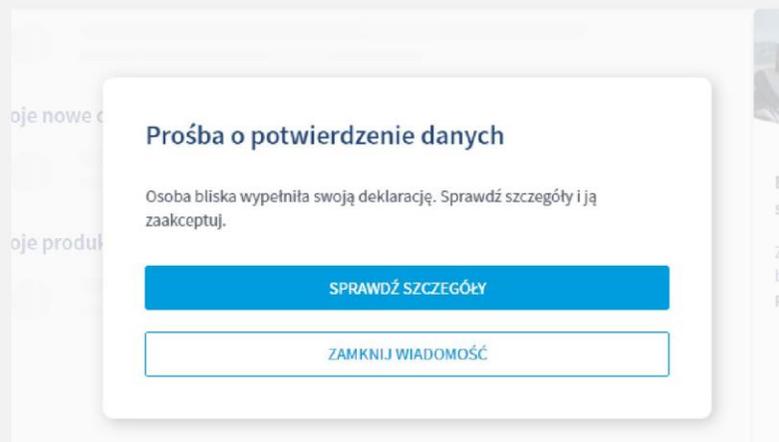


Supplementary packages - confirmation of the taking out by relative or close one by the employee

The relative or loved one, once he/she has completed the form for the taking out the insurance, sends the document to an employee to be confirmed. The employee logs into his/her mojePZU account and approves the form for the relative or loved one.

1.

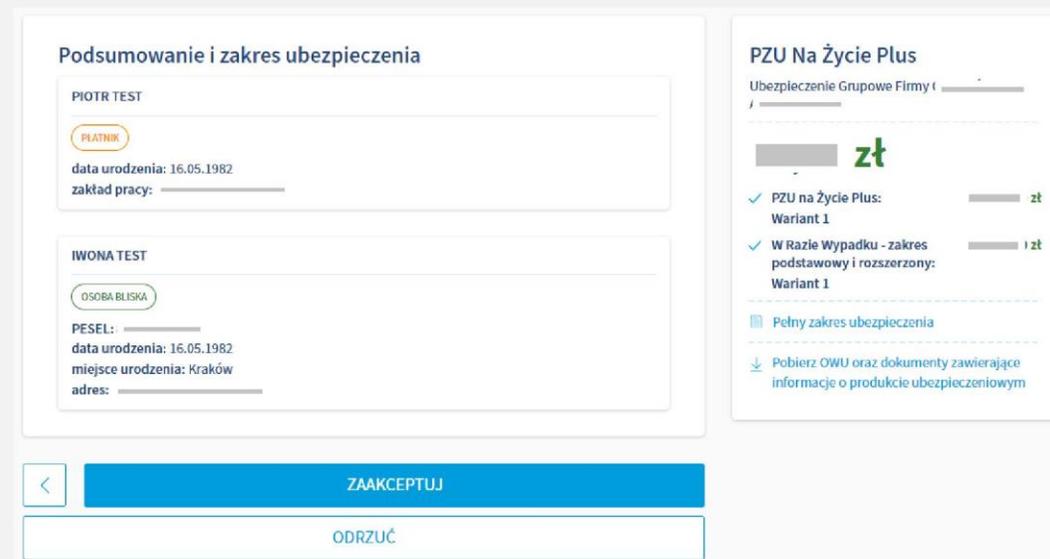
Upon logging in, the system displays a message to proceed to the next step by clicking **'CHECK DETAILS'**.



2.

The **Summary** screen shows the details of the relative or loved one and the amount of premium for the insurance coverage he/she has chosen.

Click **'ACCEPT'** to accept the taking out of the insurance.



Thank You 😊

